

# **GDPR**

## **Who is the controller of personal data**

The controller of personal data according to Art. 4 point 7 of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons in the processing of personal data and the free movement of such data ("GDPR") is the company NEDES, s.r.o., Hlavná 35, 919 21 Zeleneč, Slovak Republic, e- mail: info@nedes.sk, Tel.: +421 907 263 473.

## **Personal data protection policy**

We process any possibly provided personal data in accordance with applicable legal regulations. Personal data are processed only to the extent necessary to fulfill the purpose of their processing, for the necessary time, data subjects are entitled at any time to request access to their personal data, their correction or to exercise all other rights given to them by legal regulations. We process personal data only in cases where you provide it to us yourself.

## **Consent and Limited Use**

You provide us with your personal and company data (e-mail address, first and last name, address, telephone, etc.) quite voluntarily. By providing this data and agreeing to its processing, you also express your consent to the fact that this data can be collected, processed and used for the purposes of contacting, managing contacts, protecting our legitimate business interests, i.e. especially for the purposes of security and management of the administrator's IT system or possible enforcement of your legitimate claims against you or direct marketing or for other purposes specified by you. The data will not be collected, processed or used for any other purposes. You may revoke this consent at any time with effect from the moment it is revoked. Personal data will be processed in electronic form in an automated manner or in printed form in a non-automated manner for a period of 3 years.

## **How we access personal data, for what purpose we process it and how long we archive it**

### **Data necessary for order completion and delivery**

- **Ordering goods:** when ordering goods, the customer provides invoicing and delivery data, including contact data in the form of an e-mail address and telephone contact. We need this data to process and deliver the order.
- **Transport companies:** in order to be able to deliver the goods to you, we sell your name, surname, address, telephone and e-mail to the transport company. The transport company does not use your data in any way.
- **Payment gateway:** in the case of "transfer" or "card" payment methods, we use a payment gateway to which we provide an e-mail address in case of notification of an unrealized payment. The payment gateway does not use your data in any way.

### **Other processed data**

- **Forms on the e-shop:** we use various forms on the e-shop, e.g. Contact form. For these forms, we require necessary data, e.g. for communication with you. We do not use this data in any way.
- **Customer registration:** the user can register at any time. By registering, the customer will make the purchase process easier (invoicing and delivery data will be pre-filled automatically). The purchase of goods on the e-shop itself is not subject to registration.
- **E-shop platform:** programming work on our e-shop is provided by an external provider who has access to the data stored in the database. It uses this data for purposes necessary for the operation of the e-shop. The platform provider does not use your data in any way.
- **Marketing purposes:** we use the service of the platform provider for e-mail marketing (newsletter, automation). We send commercial notices via e-mail based on your consent or on the basis of legitimate interest. You can simply

unsubscribe from business notifications by clicking on the link in the footer of the newsletter or by sending an e-mail to [info@nedes.sk](mailto:info@nedes.sk).

- The platform provider has contractually committed not to provide the obtained data to any other persons.

## **Period of storage of personal data**

Personal data are processed for the period necessary to exercise the rights and obligations arising from the contractual relationship (for a maximum period of 3 years from the termination of the contractual relationship) or until the withdrawal of consent to the processing of personal data in written form addressed to the seller, by mail or electronically at e- email [info@nedes.sk](mailto:info@nedes.sk)

## **Right of access and public overview of procedures for processing personal data**

Upon request, we will inform you in writing in accordance with the applicable legal regulations, whether we are storing any of your personal data and what kind of personal data it is. In addition, in accordance with the applicable legal regulations, you have the right to request, for example, the correction, prohibition of processing or deletion of such personal data. You also have the right to file a complaint with the Office for Personal Data Protection.

The operator is entitled to unilaterally change these conditions and information. It will publish the new version of the personal data protection conditions on its website and at the same time send you the new version of these conditions to your e-mail address that you provided to the operator.

## **Data security**

The administrator undertakes to take appropriate technical and organizational measures to secure personal data in order to prevent unauthorized access to this data or its loss. The administrator declares that only authorized persons obliged to maintain

confidentiality of personal data will have access to personal data. The administrator has taken technical measures to secure data storage and personal data recorded in paper form.

## **Final provisions**

By submitting an order from the online store, you confirm that you have familiarized yourself with the terms of personal data protection and that you fully agree with them. The administrator reserves the right to change these conditions. The current version of the conditions is published on the administrator's website.

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